**Restricting Outside Employment Policies**

SO NAME allows CACFP employees to hold outside employment as long as that employment is not with another agency or program that operates the CACFP.

The outside employment must not confl ict with regular working schedules set up by the

immediate supervisor. CACFP employees must submit in writing a request to hold outside employment. The request must include the days and hours the employee will be working. The request will be reviewed and approved or disapproved by the Executive Director.